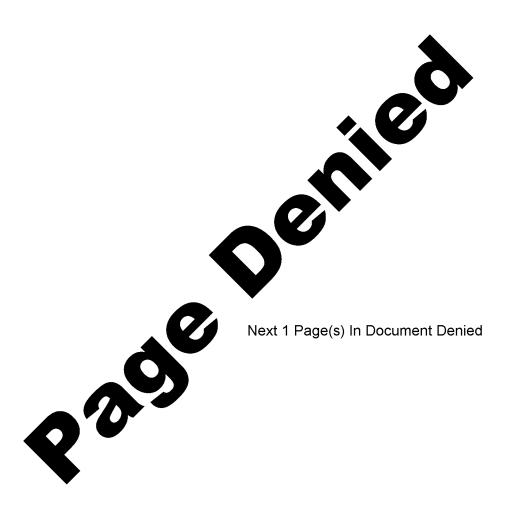
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	ROUTING				
UBJECT: (Optional) Delegation of Authorities	Securit	y Disap	proval a	nd Certain Waiver	
ROM:			EXTENSION NO.		
Chief, Policy Branch/PPS Office of Security			DATE 10 March 1986		
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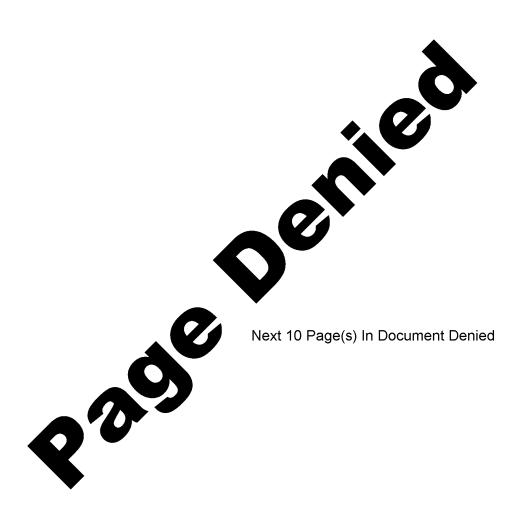
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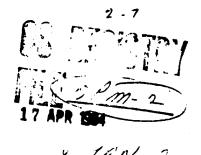
ROUTING AND RECORD SHEET								
SUBJECT: (Optional)  Delegation of Security Disapproval Authority								
FROM:			EXTENSION NO.					
Chief. Policy Branch/PPS				DATE 26 February 1986				
TO: (Officer designation, room number, and building)	DATE		OFFICER'S	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)				
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## AUMINISTRATIVE - INTERNAL USE ONLY



MEMORANDUM FOR:

Deputy Director of Security (PTAS)

Chief of Operations (PSI)

Deputy Director of Security (P&M)

FROM:

Director of Security

SUBJECT:

Delegation of Authority (External Training Requests)

1. Effective immediately, I have delegated authority for the approval of external training requests costing up to \$700 to each functional Deputy Director. This delegation of authority rescinds an internal Office of Security policy which previously limited the approval of requests for external training up to \$300 to each Deputy Director.

2. In connection with this delegation of authority, all functional Deputy Directors will be responsible for insuring that sufficient training funds are available and that appropriate guidelines are followed regarding relevance of requested training to job duties. To ensure that these responsibilities are properly executed, all requests for external training will be fully coordinated with the Office of Security Budget Branch and the Security Education Group. It is emphasized that these requests should be appropriately processed and approved in advance of the actual training.

3 311 -		-
Will require	equests for external training which exceed	4700
will reduite	a recommendation from the appropriate	\$ 700
rroressional	a recommendation from the appropriate Secu Sub-Group Panel and my approval	rity

Distribution:

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1 - D/S 1 - OS Registry
PPG Chrono 1 - GEG

OS/P&M/PPG

(17 Apr 84)

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11 APR 1984

Director of Security,

Bill

Delegation of Authority -Training

I have been advised by the Security Education Group that it has been our own internal policy to limit the authority of DD's in approving external training requests to three hundred dollars, (\$300.00). All requests above that level must be referred to the office of Security Professional Sub-Group Panel, and get the formal written approval of the Director of Security. It is emphasized that this restriction is self-imposed, and the requirement does not come from the Office of Training and Education, and there is certainly is nothing in the regulations on it. The minutes of 8 March 1984 reflect that it took the time of nine supergrades to approve attendance at a Pentagon course costing \$561.09.

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I recommend that the DD's be delegated the authority to approve external training requests up to \$700.00, along with the responsiblity of making sure that sufficient training funds are available in PPG, and that appropriate SEG guidelines are being followed, in terms of job relationship. There is the following rationale in making this suggestion:

- \* It comes within the letter and spirit of the attack on bureaucracy, as advocated by John McMahon, Harry Fitzwater, and Hank Mahoney.
- \* I don't think that chain of command managers are going to abuse the system, and there are built-in checks and balances
- \* In these days of inflation, \$300.00 does not buy much external training little more than a high school typing course.
- \* This is the age of computers, and it is in the selfinterests of the office to provide backing to individuals who are willing to take the time to be better equipped to work requirements.
  - \* This is a busy office and managers have more important problems to address.

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KECOMMENDATION ABOVE IS APPROVED,

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MEMORANDUM FOR:	Deputy Direct	cor of Security	(PSI)	
FROM:	Director of a			09m2
SUBJECT:	Delegation of	E Security Disa	approval Aut	hority
	•			
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